Disclosure Statement

PURSUANT TO DIVISION 3 OF PART 4.3 OF THE LEGAL   
PROFESSION uniform law (VICTORIA)

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| --- | --- |
| **Law Practice:** | **IP Infocus** |
| **Matter:** |  |

Under Division 3 of Part 4.3 of the Legal Profession Uniform Law (Vic) (“Uniform Law”), we must disclose to you the following information relating to legal costs.

1. The basis on which our legal costs will be calculated – section 174(1)(a)

Hourly / Daily rates

Subject to you entering into a Costs Agreement with us, our charges are determined by hourly rates (up to 3 hours in one day); or

The agreed daily rate (up to 8 hours in one day).

The current hourly / daily rates are:

|  |  |  |
| --- | --- | --- |
| **Name and Position** | **Hourly rate (incl GST)** | **Daily Rate (incl GST)** |
| David Heasley – Principal IP Infocus | $300.00 |  |
|  |  |  |

2. Our estimated total legal costs – section 174(1)(a)

We estimate that total legal costs, including our charges and disbursements, for this matter will be about $ .................

This estimate is made up as follows:

Our charges: $

Disbursements: $ Nil.

TOTAL (estimate): $

This estimate is based on our current understanding of the present circumstances of this matter. If the scope of this matter or your instructions to us change in a way that results in a significant change to anything we have previously disclosed, including this estimate, we will revise the estimate as soon as practicable.

2. Your rights – section 174(2)

* You have a right to negotiate a Costs Agreement with us.
* You have a right to negotiate the billing method with us.
* You have a right to receive a Bill of Costs from us.
* You have a right to request an itemised Bill of Costs within 30 days after receiving a bill that is not itemised, or is only partially itemised, from us.
* You have a right to be notified of any significant change to the basis on which legal costs will be calculated or any significant change to the estimate of total legal costs.
* You have the right to seek the assistance of the designated local regulatory authority (Victorian Legal Services Commissioner) in the event of a dispute about legal costs.

3. Our accounts

We will send you a bill at the end of each month.

Our bill is payable when you receive it.

4. Interest on unpaid accounts – section 195(1)

If a bill remains unpaid 30 days after we gave it to you, we may charge you interest at a rate not exceeding the Cash Rate Target, as fixed by the Reserve Bank of Australia, plus 2 per cent, at the date the bill is issued.

5. If you have a concern about our legal costs – section 174(3)

If you have any concerns about our legal costs, please do not hesitate to contact myself david@ipinfocus.com.au.

6. Jurisdiction

The Uniform Law as applied in Victoria is applicable to legal costs in this matter.

**Dated: / / 20**

**Liability limited by a scheme approved under Professional Standards Legislation.**